

# Municipality of Louise Minutes

12 August 2020

**Present** Council Members – Murray McIntyre, Bill McKitrick, John Darracott, Doug Collins, Phil Friesen, Liana Vanwynsberghe and Audrey Wilson  
CAO – Penny Burton.

**Call to Order** Reeve McIntyre called the meeting to order at 8.50am.

**Agenda** 2020.08.01  
Darracott/Friesen

Be it resolved that the Council of the Municipality of Louise accept the agenda as circulated.  
Carried.

**Minutes** 2020.08.02  
McKitrick/Vanwynsberghe

Be it resolved the Council of the Municipality of Louise approve the minutes of the meeting held on 22 July 2020.  
Carried

## New business

**Donations** 2020.08.03  
Wilson/Friesen

Whereas the Municipality of Louise has received donations from various individuals or organizations by way of a general receipt

Be it resolved the Municipality of Louise disburse funds received by donations in the following manner –

Fire Committee (JE)	\$2,705
CC Cemetery (JE)	\$200
Christmas Cheer Board	\$150
Crystal City Beautification	\$160
PMMRC	\$1,135.22
PM Golf Club	\$20
PM Greenwood Cemetery	\$1,000
Tivoli Theatre	\$220
United Community Arts	\$100

Carried

**Accounts**

2020.08.04  
Friesen/Darracott

Be it resolved to approve the list of accounts for cheque #s 202000780 to 202000864 to the value of \$223,566.67  
Carried

**Add outstanding utility accounts to taxes – 2020.08.05**  
Collins/Friesen

Whereas a utility account has been outstanding for more than 90 days  
Be it resolved the following account and value be added to taxes –

Account	Value	Roll
1275003	77.85	207400
1400013	91.66	206900
2150000	91.66	205600
3500003	77.85	212500
4525001	77.85	215400
5475005	59.65	214400
8900002	77.85	217000
9950002	77.85	222700
10250003	236.94	223700
10300011	77.85	223800
11025003	77.85	222400
20300007	77.85	235100
21175014	16.44	227000
24225004	24.54	225200

**Resignation of LUD Committee member – 2020.08.06**  
Collins/Vanwynsberghe

Whereas the CAO has received written notification from Laura Pritchard of her wish to resign her position as LUD of Pilot Mound committee member

And whereas as per Section 104(2) of the Municipal Act this resignation takes effect from 31 July 2020

And whereas Council thank Laura Pritchard for services for the Municipality in her role as LUD of Pilot Mound Committee member

Be it resolved the Municipality of Louise commence the bi-election process to source a Committee member for the LUD of Pilot Mound.  
Carried

**Airport well insurance – 2020.08.07**

Vanwynsberghe/McKitrick

On the recommendation of the Works and Operations Committee be it resolved to add the airport well to the Western Financial insurance policy with the same coverage as the Snowflake well.

Carried

**Road projects**

2020.08.08

Friesen/Wilson

On the recommendation of the Works and Operations Committee be it resolved that rural Louise nominal surplus be used to finance the extra road repair projects needed in 2020.

Carried

**CC Septic hauler**

2020.08.09

Vanwynsberghe/McKitrick

Be it resolved to approve the LUD of Crystal City septic hauler application from Derrick Young with effect from 1 July 2020.

Carried

**Adjourn**

2020.08.10

McKitrick/Vanwynsberghe

Be it resolved the Municipality of Louise adjourn to host a public hearing for Amendments to the Financial Plan at 9.30am

Carried

**Resume**

2020.08.11

Darracott/Vanwynsberghe

Be it resolved to resume to the regular meeting at 9.32am.

Carried

**Amendments to the Financial Plan – 2020.08.12**

Wilson/Friesen

Whereas the Municipality of Louise held a public hearing under Section 169(6) of the Municipal Act to present amendments to the 2020 Financial Plan

Be it resolved to approve amended reserve allocations –

Phase 2 Municipal Office - original from Gas Tax Res \$35,000  
revised from Louise Gen Res \$15,400  
revised from Pilot Mound Gen Res \$11,500  
revised from Crystal City Gen Res \$7,000  
revised from Clearwater Gen Res \$1,050  
Phase 2 Cold Storage Shed original from Gas Tax Res \$5,000  
revised from Louise Gen Res \$5,000

Carried

**Adjourn**

2020.08.13

McKittrick/Darracott

Be it resolved the Municipality of Louise adjourn to host 2 Variation Order and 1 Conditional Use public hearings at 10.05am

Carried

**Resume**

2020.08.14

Vanwynsberghe/Wilson

Be it resolved to resume to the regular meeting at 10.55am.

Carried

**Variation VAR 12-20 – 2020.08.15**

Collins/Friesen

Be it resolved to approve Variation Order VAR 12-20 – vary the minimum front yard setback at 24 Norquay Street, Pilot Mound, from 25ft to 13ft. The applicant wishes to add an entrance and attached garage and the front wall would be in line with the existing house that is already less than the required 25ft from the property line.

Also be it resolved that all applicable Development and Building permits must be obtained.

Carried

**Variation VAR 13-20 – 2020.08.16**

Darracott/McKitrick

Be it resolved to approve Variation Order VAR 13-20 – to vary the minimum front yard setback at 320 Elizabeth Avenue, Pilot Mound, from 25ft to 2ft. The applicant wishes to replace an existing shed that is already less than the required 25ft from the property line with a larger one (the shed will be no closer to the property line than the existing already is). Also be it resolved to vary the maximum site coverage to allow for more than 10%.

Also be it resolved that all applicable Development and Building permits must be obtained.

Carried

**Conditional Use COND 11-20 – 2020.08.17**

Darracott/Wilson

Be it resolved the Municipality of Louise approve Conditional Use application COND 11-20, 214 Broadway Street West, Pilot Mound, to allow for the creation of 3 rental suites in the existing building to provide for a rental service and also an income property.

Also be it resolved that all applicable Development and Building permits must be obtained.

Carried

**Crystal City development – 2020.08.18**

McKitrick/Friesen

Be it resolved the Municipality of Louise agree to sell Lot H (Lot 4), Plan 59293, Roll # 334725, LUD of Crystal City to Kristi and Rod Guilford / Xports International Inc for the sum of \$1.00.

Further be it resolved that the purchaser is responsible for legal and transfer costs.

Further be it resolved that construction should commence within 12 months of possession date

Further be it resolved that all applicable development and building permits be obtained.

Carried

**COVID-19 PMMRC – 2020.08.19**

Collins/Vanwynsberghe

Whereas resolution 2020.03.04 to close publically funded facilities was approved on 18 March 2020

And whereas it is understood that COVID-19 processes, protocols and guidelines remain in place

And whereas Council has received a COVID-19 Restoring Safe Services, effective 15 August 2020 from the Pilot Mound Millennium Recreation Centre Board

And whereas this has been reviewed and is acceptable by Stephen Hancock, Public Health Inspector for Southern Region

Be it resolved that the Municipality of Louise allow the Pilot Mound Millennium Complex to open as per their stated guidelines

Further be it resolved that the Municipality of Louise has the authority to rescind this approval should the guidelines not be complied with or upon the direction of the Province of Manitoba.

Carried

**COVID-19 Kinsmen Hall – 2020.08.20**

Wilson/Collins

Whereas resolution 2020.03.04 to close publically funded facilities was approved on 18 March 2020

And whereas it is understood that COVID-19 processes, protocols and guidelines remain in place

And whereas Council has received a request from Louise Community Services to host outstanding chair/gentle yoga classes along with their COVID-19 protocols

And whereas this has been reviewed and acceptable by Stephen Hancock, Public Health Inspector for Southern Region

Be it resolved that the Municipality of Louise, in agreement with the Kinsmen Hall Board, allow the Louise Community Services to host gentle/chair yoga classes and the Kinsmen Hall be opened to allow for this to occur

Further be it resolved that the Municipality of Louise has the authority to rescind this approval should the guidelines not be complied with or upon the direction of the Province of Manitoba.

Carried

## **Committee discussion**

**Unsightly properties** – agreed to proceed as per Unsightly Properties By law and request assistance of the By Law Enforcement Officer/Commissionnaires

**Urban development** - agreed Louise Community Development Committee to work with Community Development Officer to begin the planning process of urban development relating to sidewalks and tree planting. LUD of Pilot Mound to discuss lot development.

**Dog fines** As final warning letters have been sent out regarding dog registration, administration will begin the fine process as listed in the Animal Control By law for dog owners who have not registered their dog in 2020.

**Noise Control** Numerous complaints have been received regarding a barking dog. The complainant advises that recent efforts are being taken to control the noise so no action under the Noise Control By law is to be taken at this time but information conveyed to the dog owner of the time constraints included within the Noise By law.

**CC dumpsters** Following a concern received from a resident, it is agreed to relocate the Crystal City dumpsters to the west side of the LUD of Crystal City shop, Crystal Avenue West.

**Committee reports** CC park – gazebo almost complete thanks to the volunteerism of the Crystal City Lions members  
Pool – triathlon very well supported  
PMMRC – potential of hiring staff and increase in fees/rental for user groups. Fundraising ideas being discussed and Occupancy Permit approved. Projects planned include cell phone booster, replacement front doors and keyless entry system.  
PVWD – Clint Cavers hired to administer the Grow Program  
Works and Ops – extra gravel and material repairs seem to be working with additional repair projects of Robertson Road and # 423 intersection.  
Handivan – can be used for medical trips  
LCDC – hosted pork livestock information meeting.  
Accessibility – no tenders received for CW Hall entrance enhancements; to be re-tendered in 2021  
CAO – SCDWC posted a tender and have confirmed a contractor to replace heat pumps at the PM WTP; new Wifi equipment installed; 1 x WCW licence approved; development potential in Crystal City; thank you to rural public works staff for grading work; COVID-19 re-opening protocols; update relating to car wash facility in PM; Fibreoptic press release and meeting with Westman; Municipality to pay PMMRC 2018 audit fee and set up as AR; Mile 1 bridge repairs complete.

**Correspondence**

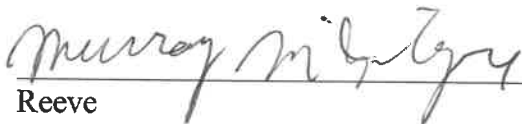
CDO – July report  
Rec Director – July report  
CBSA – Crystal City opening hours  
GPSG – Summer 2020 newsletter  
GPSG – AGM minutes of 26 June  
GPSG – Balance sheet as at 30 June 2020  
ODW – CW Inspection report  
PVVSD – 2019 audit report  
SCPD – Development Plan amendment public hearing  
Threshold Planning Studio Inc  
AMM – virtual convention 23 November 2020

**Adjourn**

2020.08.21  
Darracott/McKitrick

Be it resolved the Municipality of Louise adjourn at 12.25pm.  
Carried.

MUNICIPALITY OF LOUISE

  
Reeve

  
CAO