

**MUNICIPALITY OF LOUISE  
PAYMENT OF INDEMNITIES**

**BY LAW NO 2018-18**

**BEING** a By-Law of the Municipality of Louise to set the amount and provide for the payment of the indemnities and other expenses of Council.

**WHEREAS** Subsection 124(2) of the Municipal Act provides for as follows:

A council may by By Law set the types, rates and conditions of payment to be made to or on behalf of members of the council and council committees other than the committee of a local urban district,

- a) as compensation for attending to municipal business;
- b) for expenses incurred while attending to municipal business;
- c) for any other purpose relating to municipal business that the council considers appropriate.

**AND WHEREAS** it is deemed expedient and in the best interests of the Municipality of Louise to provide for the payment of indemnities, mileage, meals and other remuneration and expenses incident to the discharge of such duties as a member of Council.

**AND WHEREAS** in accordance with Revenue Canada's provision pursuant to subsection 81(3) of the Income Tax Act, a member of Council that has been paid an amount as an allowance in a taxation year for expenses incident to the discharge of his/her duties as a member, the allowance shall not be included in computing his/her income for the year unless it exceeds one half of the amount paid as salary or other remuneration in which case the excess is added to his/her income.

**NOW THEREFORE** the Council of the Municipality of Louise in open session duly assembled hereby enacts as follows:

1. That remuneration of members of Council shall be as follows:

a. **Reeve**

The total remuneration of the Reeve shall be the sum of \$13,200 annually (\$1,100/month); to include attendance at regular, special and committee meetings of council, board meetings and time carrying out all duties within the boundaries of the municipality;

b. **Council Members**

The total remuneration of each Member of Council shall be the sum of \$12,000 annually (\$1,000/month); to include attendance at regular, special and committee meetings of council, board meetings and time carrying out all duties within the boundaries of the municipality;


- c. That each Reeve or Member of Council duly authorized to perform work or service on behalf of the municipality shall be paid further remuneration as follows:
  - (i) \$150.00 per day for attending inter-municipal, district, regional, provincial or federal meetings, conventions or seminars. (minimum ½ day \$80.00).
2. That for indemnities paid under Section 1 from 25 October to 31 December 2018, the amount equal to one third (1/3) of the total amount shall be a non-accountable allowance exempt from income tax as provided for under Section 81 (3) of the Income Tax Act. The remaining two thirds (2/3) is income from elected or appointed office and is therefore subject to income taxation and considered earnings.
3. That the Reeve, Members of Council, Officers, and Employees of the municipality shall be entitled to reimbursement to the extent of actual living and out-of-pocket expenses plus a per kilometre rate for travel as follows:
  - a. The total cost of accommodations will be paid or reimbursed while attending regional, provincial or federal meetings, conventions workshops and seminars beyond the limits of the municipality; accommodations shall be arranged in consultation with the administrative office so as to get the municipal rate for lodging.
  - b. The actual travelling expense other than for the use of a motor vehicle incurred in connection with the performance of authorized duties.
  - c. \$.50 per kilometre travelled for the use of a private vehicle owned or operated by the Reeve, member of council, officer, or employee travelling to and from his/her place of residence to regular, special or council committee meetings, board or committee meetings – where the board or committee does not pay for attendance – and inter-municipal, district, regional, provincial and federal meetings, conventions, workshops and seminars.
  - d. \$.50 per kilometre travelled for the use of a private vehicle owner or operated by the Reeve, member of council, officer, or employee travelling to or from his/her place of residence to attend to duties for the supervision and inspection of works done within the boundaries of the municipality, subject to approval by resolution of council.
  - e. Meal expenses while attending inter-municipal, district, regional, provincial or federal meetings, conventions, workshops and seminars beyond the limits of the municipality to be reimbursed as follows: Breakfast \$15.00, Lunch \$20.00, and Supper \$30.00, with receipts not required.
  - f. Parking expenses will be paid or reimbursed at cost, with receipts required.

4. That no indemnities or expenses shall be paid until such time as a resolution has been passed by council for attendance at any function beyond the boundaries of the municipality.
5. That all such expense compensation is to be paid on a quarterly basis on the presentation of an expense form to the administration office.
6. That this By law shall become effective in the month in which third and final reading has been given.

That By law 2015-3 is hereby repealed

**DONE AND PASSED** by the Council of the Municipality of Louise assembled at the LUD of Crystal City, in the Province of Manitoba this 21<sup>st</sup> day of November 2018.

**MUNICIPALITY OF LOUISE**

  
REEVE

  
CHIEF ADMINISTRATIVE OFFICER

Read a first time this 7<sup>th</sup> day of November 2018

Read a second time this 21<sup>st</sup> day of November 2018

Read a third time this 21<sup>st</sup> day of November 2018