

Municipality of Louise Minutes

4 December 2019

Present Council Members – Murray McIntyre, Doug Collins, John Darracott, Phil Friesen, Bill McKittrick and Audrey Wilson.
CAO – Penny Burton.

Apologies Liana Vanwysberghe

Call to Order Reeve McIntyre called the meeting to order at 9am

Agenda 2019.12.01
Friesen/Collins

Be it resolved that the Council of the Municipality of Louise accept the agenda as circulated
Carried.

Minutes 2019.12.02
Wilson/Darracott

Be it resolved the Council of the Municipality of Louise approve the minutes of the Council meeting held on 13 November and the public hearing held on 14 November 2019.
Carried

New business
Donations

2019.12.03
Friesen/McKittrick

Whereas the Municipality of Louise has received donations from various individuals or organizations by way of a general receipt.

Be it resolved the Municipality of Louise disburse funds received by donations in the following manner –

Crystal City cemetery - \$200 (journal entry)

Christmas Cheer Board - \$285

Crystal City Beautification - \$100

Crystal City Park - \$300

Parklane Theatre - \$425

Pilot Mound Millennium Complex \$9,900

Greenwood Cemetery - \$50

Tivoli Theatre - \$347

Carried

Accounts

2019.12.04
Darracott/McKitrick

Be it resolved to approve the list of accounts for cheque #s 201901334 to 201901467 to the value of \$324,563.90 and pre-authorized payments to 31 October 2019 to the value of \$6,819.87
Carried

2018 audit

2019.12.05
Friesen/McKitrick

On the recommendation of the Finance and Assets Committee be it resolved to approve the 2018 audit report.
Carried

Designate tax sale year – 2019.12.06

Wilson/Darracott

Whereas Section 365 (2) of the Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

Be it resolved that the Designated Year for which properties in arrears be offered for sale by auction be 2019 (meaning all properties with outstanding taxes from the year 2018 or prior) and;

Be it further resolved that in accordance with Section 363 (1) of the Municipal Act 'costs' shall be the actual costs incurred by the municipality for each parcel listed for the tax sale.

Carried

Bereavement Policy HR 500 – 2019.12.07

Wilson/Friesen

On the recommendation of the Human Resource Committee be it resolved to add 'grandparent' as a family member to Bereavement Policy HR 500.
Carried

2020 Wage scale 2019.12.08
Darracott/Collins

On the recommendation of the Human Resource Committee be it resolved that with effect from 1 January 2020 the following payscale be adopted –

A Adams	Scale BF
P Burton	Scale CF
A McLeod	Scale DF
A Buydens	Scale EF
M Pinkerton	Scale FF
D Deamel	Scale GF – SCDWC
G Spearman	Scale HF
K Klassen	Scale IF – SCDWC
B Watson	Scale JF
L Stone	Scale LF
O Funk	Scale MF
B Webb	Scale NF
K Sagert	Scale AAF – Recreation District
P Cavers	Scale BBF – LCDC

Appendix A as attached to the minutes.
Carried

2019 Staff xmas bonus – 2019.12.09
Wilson/Darracott

On the recommendation of the Human Resource Committee be it resolved to pay staff \$50 each as a 2019 Christmas bonus.
Carried

LUD Pilot Mound indemnities – 2019.12.10
Darracott/Friesen

On the recommendation of the LUD of Pilot Mound be it resolved to set the LUD of Pilot Mound 2020 Committee indemnities at \$150 per month.
Carried

LUD Pilot Mound public works shop upgrades – 2019.12.11
Friesen/Collins

On the recommendation of the LUD of Pilot Mound be it resolved to award the Pilot Mound public works shop upgrades (install door) tender to DLS Construction Inc at the rate of \$1,359.98 plus applicable taxes.
Carried

LUD Crystal City indemnities – 2019.12.12

McKitrick/Collins

On the recommendation of the LUD of Crystal City be it resolved to set the LUD of Crystal City 2020 Committee indemnities at \$125 per month.
Carried

Fire Fighter reimburse – 2019.12.13

Friesen/McKitrick

On the recommendation of the Fire Committee be it resolved to reimburse Curtis McKinnon \$709.94 to reflect expenses incurred during his 2019 hazmat training.
Carried

Fire Fighter expenses – 2019.12.14

Friesen/McKitrick

On the recommendation of the Fire Committee be it resolved that expenses incurred during training by volunteer fire fighters be reimbursed as per the Municipal By law.
Carried

Fire Fighter 2020 honorarium rates – 2019.12.15

Friesen/Darracott

On the recommendation of the Fire Committee be it resolved the 2020 volunteer Fire Fighter honorarium be set at –
\$20 per practice and fire hour, per training hour, per meeting hour and per inspection hour.
\$900 per year as Fire Chief.
Carried

Recreation Office copier – 2019.12.16

Wilson/McKitrick

Be it resolved the Municipality of Louise enter into a 2020 lease agreement with Konica Minolta to provide a Bizhub C33501 black and white and colour copier for the (new) Recreation Office at the estimated monthly cost of \$129.50 per month.
Carried

By law 2020-01 2019.12.17
Wilson/McKitrick

Be it resolved to give first reading to By law 2020-01 being a By law to establish a rate for the collection of garbage and recyclable materials as a special service within the Local Urban District of Clearwater for 2020 to 2023 inclusive
Carried

By law 2019-08 2019.12.18
Collins/Friesen

Be it resolved to give first reading to By law 2019-08 being a By law to establish a development incentive program to attract new residents and business, to encourage existing residents and businesses to remain and encourage new residential, commercial and industrial development.
Carried

Committee discussion – AMM convention – Minister of Justice - discussed Public Safety Officers; more information sought
Ministerial forum – included numerous questions regarding policing
RCMP – discussed servicing of the Manitou office
Minister of Transportation – regional strategy of road repairs and snow clearing priorities in urban centres
Cyber security – higher security measures to protect personal information
Code of Conduct – new regulation in 2020 with mandatory training for Council members
Drainage licencing – new process for registration and licencing with online portal to review application.
Police Service Act – intended for larger communities
Interpersonal effectiveness – communication styles and team building
Illicit drugs – recreation programs promoted to assist with prevention
Climate & Green Plan – list to be provided to municipalities for them to take steps to assist with reducing carbon emissions.

Committee reports Recreation District – Re-writing By laws, Director to be enrolled in MEBP with effect from 1 January 2019.
LUD Crystal City – mill rate discussion, tendering for re-shingling gazebo in park.
CAO – Agreement to add ‘Louise & Area Citizens on Patrol’ to the municipal insurance; clarification of CDO 2020 payroll; office, WTP and Recreation Office evacuation plans in place; WHS inspection report and remedial action; Dept of Highways urban snow clearing priorities and actions clarified regarding rural equipment; letter of support to be issued regarding historic subdivision application; administration to commence

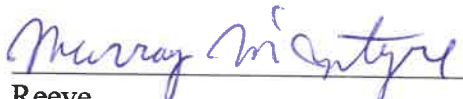
pass through process regarding wholesale water rate increase; rural Foreman truck awaiting repairs; discussion regarding grain bins relative to government road allowance; garbage dumpsters in Crystal City to be relocated.

Correspondence - MB WSB – wholesale water rate increase
MI – construction project Clearwater PTA 3A bridge (Gardiner)
Drainage and WRL Branch – amended WRL Act and Regulation
OFC – Rock Lake Hospital renovations
Recreation Director – November report
CC Hall – minutes of 27 November
SCDWC – minutes of 12 November 2019
GPSG – balance sheet at 31 October 2019
Alliance Accounting Group – consulting services
CBCRA – Annual report.


Adjourn 2019.12.19
Darracott/McKitrick

Be it resolved the Municipality of Louise adjourn at 11.50am.
Carried.

MUNICIPALITY OF LOUISE



Reeve



CAO